

WALKER ROOFING INC.	Policy/Procedure 3	Rev B 03/06/2008
PRE CONSTRUCTION CHECKLIST		
Customer Name:		
Address:		
Phone:	Date:	

- **Purpose;**

To provide a checklist of items, to be certain that all precautions are taken to protect the customer's property, and to verify any defects in the property prior to construction commencement.

- **Landscaping;**

1. Do bounce boards need to be present on site?
2. Do we need to move any exterior furniture?
3. Any special shrubs or plants we need to take special care of?
4. Is there decking material that needs to be covered?
5. Are there underground sprinkler systems we need to be aware of?
6. Are there any trees overhanging the house that will need to be trimmed in order to complete the job and uphold the warranty?

- **Exterior of the home;**

1. Are there siding imperfections to be noted prior to the start of the job?
2. Are there any dents, chips, cracks, etc, on the perimeter wood, or metal trim?
3. Are all lighting fixtures in good conditions and do they need to be protected from falling debris?
4. Are there any cracks on the windows or torn screens?
5. Are there any existing dents in gutters and down spouts?
6. Do the gutters drain properly?
7. Does the chimney require any repairs?
 - Mortar joints
 - Stucco

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- **Dumpster location;**

1. Where should the dumpster be located?
 - Driveway Street

- **Roof mounted structures;**

1. Is there a satellite dish?
 Note: (If a satellite is present we can remove and reinstall in the same position, but can not guarantee reception. You may have to call your provider to set the angles after we are complete) (At homeowners' expense.)
2. Is there an antenna that the home owner wants to remove or remain in place?
3. Are there any A/C units?
4. Is there any retractable awnings?

- **Electrical power;**

1. Is there an outside outlet?
 - Can one be provided if not located outside of the home?

- **Restroom;**

1. Can a restroom be provided for workers?

- **Special Instructions;**
